



MINUTES
BOARD OF DIRECTORS MEETING
Thursday, October 26, 2023 – 10:30 AM
Warneck Pump Station
James W. Wright Conference Room
23557 NYS Rt 37, Watertown, New York

The Development Authority of the North Country Board of Directors met in regular session in person and via Zoom Videoconference at the Warneck Pump Station, 23557 NYS Rt 37, Watertown, New York on Thursday, October 26, 2023 at 10:30 AM.

Members Present

Voting

Margaret Murray, Chairperson*
Thomas Hefferon
Alex MacKinnon
Dennis Mastascusa
Kenneth Bibbins
Mary Doheny
Mark Hall
Eric Virkler

Non-Voting

Nancy Henry
Stephen Hunt
Brian McGrath*

*Attended via videoconferencing.

Members Absent

Staff Present:

Carl Farone, Executive Director
Jennifer Staples, Chief Financial Officer
Carrie Tuttle, Chief Operating Officer
Stephen Bohmer, Director of Information Technology
Dawn Caccavo, Comptroller
Michelle Capone, Director of Regional Development
Thomas Haynes, Director of Engineering
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Director of Water Quality
Shawn Thornton, Director of Materials Management
David Wolf, Director of Telecommunications
Angela Marra, Executive Assistant
Tonya Cumoletti, Administrative Associate

Guests:

Jennifer Granzow, Counsel, Wladis Law Firm
Ryan Santamour, General Public

1. Vice Chairperson Hefferon called the meeting to order at 10:30 AM.

2. Vice Chairperson Hefferon requested a roll call.
 - A quorum of voting and non-voting members was established.
3. Privilege of the Floor -
4. Upon a motion by K. Bibbins, and seconded by M. Hall, the minutes from the September 28, 2023 Board Meeting were approved.
5. Chairperson's Report
 - a. The next Board Meeting will be December 14 at 10:30 AM at the James Wright Conference Room at Warneck.
6. Executive Director's Report
 - a. Army Water/Sewer Contracts – DCAA Audit –

C. Farone reported that the Defense Contract Agency Audit for fiscal years 2018, 2019, and 2020 have been completed, and they are in the process of doing the audits for 2021 through 2023. While these are typically behind, COVID pushed the audits back six years. They have had questions regarding \$166,000, but \$157,000 of this we had anticipated from the 2017 audit regarding an administrative allocation. When the 2017 DCAA audit was completed, the 2018 external audit had already been done and this could not be retroactively corrected. An additional \$8,864 was found in fiscal year 2020 due to a formulaic discrepancy. DCAA auditors are the most thorough, spending months on the process and looking at everything. A find of only \$8,864 is very good. We expect to see similar results going forward because the recommended corrections have been made.

M. Hall commented that this process sounded similar to medical billing, in that they come back years later with a change to the process. C. Farone expressed that he has stated it to be unfair that they go back six years because it is difficult to recall details. They have agreed, and once they are current, they are going to make every effort to stay current. This will be beneficial to us in that discovered errors can be corrected going forward.

K. Bibbins asked how much time they spent on site. J. Staples responded that there was not much on site time, but that they would make requests four or five times each day for different items. When these requests could not be resolved via email, a team meeting was held. She further stated they were only on site twice, and also spent time at the City of Watertown because they are a big cost to us for the Army Water and Sewer Lines.

K. Bibbins asked if there was a single auditor or if they used multiple auditors. J. Staples replied that it was multiple, and increased in the end.
 - b. Telecom – I87 Fiber Construction Project –

C. Farone reported that the Board approved I87 capital project has been completed, with the total coming in at less than the budgeted amount. This

project will be saving us \$24,000 each month in expenditures, or \$288,000 annually.

c. Senator Stec –

C. Farone and L. Marr met with Senator Stec to provide him with an overview of the Authority. Senator Stec's service area is on the eastern side of St. Lawrence County, as well as Franklin, Essex, and Warren counties. We primarily focused on St. Lawrence County's issues and how we could help to improve the quality of life to its residents, specifically touching on telecom and the Adirondack Park. This was a very good meeting and we look forward to working more with Senator Stec.

d. City of Watertown – Water Main Break –

C. Farone took a moment and offered a very detailed timeline explaining the events of the recent City of Watertown Water main break. On Wednesday, October 18, the city had a critical water infrastructure incident resulting in a complete shutdown of the city's water filtration plant. This catastrophic event effected the entire City of Watertown. The Authority is very fortunate in our partnerships with neighboring communities, such as Fort Drum and LeRay each having their own well system to assist by staying self-sufficient. Fort Drum was also able to supply water to Champion, and the Village of Black River was able to supply water to Pamelaia. Because of this support, all of our customers had potable water throughout the event. The news was reporting a boil water notice for Pamelaia and LeRay and we discussed issuing a press release but decided it was best to leave this to the officials within the municipalities to avoid confusion. Following the event, letters have been sent expressing our appreciation to these communities for their assistance during this crisis.

The Authority's Water Quality division has a member of staff on call seven days each week, 365 days each year. They use Supervisory Control and Data Acquisition (SCADA) to manage the infrastructure of the water supply within the municipalities that we manage.

Wednesday, October 18

10:15 PM our team noted a SCADA alarm indicating the pressure was too low to pull water through the Army Water Line to the pump station on Eastern Boulevard. Our staff contacted the City of Watertown to ask if they were having any issues and learned they were noting water pooling in the area.

10:37 PM B. Nutting, the Director of Water Quality, was notified that due to the severity of the situation, the Development Authority would need to shut down booster pump station one. This would directly affect the Army water line. Fort Drum was notified immediately to stop pumping water from our tank on post and convert to utilizing their wells.

2:00 AM B. Nutting received a call from the city telling us to stop taking any water from the city, because we were still providing to Pamelaia. This is the point we knew this was a significant event. The city still had not been able to pinpoint where the problem was. The city did contact B. Nutting to ask if we had a 16-inch valve. While we did not, we contacted Fort Drum and they did. This situation was not just about the Authority or about Fort Drum, but about everyone working together to solve the issue.

Thursday, October 19

The priority for the Authority was to ensure our customers had water. Black River and LeRay stepped up, and after testing, they were able to supply water to Pamela. Our staff would now need to monitor all the various systems through SCADA to make sure Black River and LeRay's systems weren't running low.

2:30 AM the Town of Hounsfield began supplying water to the Town of Watertown to service Arsenal Street, showing more cooperation through municipalities. While the Authority does not provide water to Hounsfield, we do operate the Sackets Harbor plant so we began monitoring their system more closely. The City continued in the search to find and repair the water main break.

C. Farone reached out to the city manager and the mayor to let them know the Authority was offering to help with what they may need.

1:00 PM the City of Watertown established an emergency operation center (EOC) on the third floor of city hall. B. Nutting was there from the beginning and provided updates to the Army Water Line customers and our outside users. He also arranged to have tanker trucks filled in Sackets for fire control around the city. C. Farone reported that he was very impressed with the team assembled of Mayor Smith, Assemblyman Grey, Senator Walczyk, and Governor Hochul. The Governor further deployed Jacqueline Bray, the Commissioner of the Department of Homeland Security, and she took charge and directed every aspect of the emergency. There was also representation from many local agencies, such as city police, state troopers, Fort Drum, city fire department, volunteer fire departments, Samaritan Medical Center, ESD, the Department of Health, and Jefferson County Emergency Management. To see everyone come together was very reassuring.

7:00 PM the break was identified and repaired, and the city began repressurizing their system, but it would still be a few days before the boil water advisory could be lifted. The Authority began pumping water back to Fort Drum.

C. Farone continued that now we transition into the after-action and the why. We will give the city a few days to celebrate their success, but we will have to ask questions to find out why this happened and could it have been prevented. An after-action report has been requested from the city, and they are meeting today to develop this report. We have been promised a meeting next week between the city and Authority staff to discuss where we go from here. This is a great example of why we have reviewed the entire Army Water and Sewer Lines and have two major capital projects on this necessary infrastructure.

A. Mackinnon added that his wife had required emergency room care Monday morning and they went to Carthage Hospital. There had been a wreck in Natural Bridge, Samaritan was closed, Lowville was closed, there were three ambulances lined up at the door. The waiting room was full and people were laying on the floor. The staff were unbelievably effective. This wasn't in Watertown and had nothing to do with the water, but it was the only area emergency room that was open. This showing how far reaching these critical events become.

C. Farone extended his appreciation to B. Nutting, who reflected appreciation to his entire staff. Water Quality and Engineering both had staff out working together over night. Ultimately, it was Watertown's issue, but he shared that we were doing our best to help solve it because it was affecting us.

K. Bibbins asked if any of our staff have had training or access to New York Response. B. Nutting replied that we do not currently train in that, but we do have our own emergency response plans for our systems. This is something we can look into though. K. Bibbins offered to reach out to some of his contacts as this might be beneficial with the number of municipalities we work with.

M. Hall asked if anyone at the Authority has done FEMA training. C. Tuttle responded that while this has been discussed, we have not. M. Hall stated that these courses provide a structure of how things flow during crises and this may be beneficial. C. Tuttle offered more detail about the Authority's rigorous Emergency Response Plans (ERP) that are in place at each facility. She further explained that these plans are modeled from the private sector, such as corporations and manufacturing, and may not be up to state standards, but are much more effective than a local government level plan. Our plans have been in place for decades and drills are done each year. There is an Authority wide ERP, and then each division has their own for that specific facility. Vulnerability assessments, as required following 9-11, are done to assess risk of our facilities for terrorism attacks and implement controls. There are also ERPs for the municipal systems that we operate, and these are reviewed annually. Our ERPs are very detailed and specific to meet each facility's needs. The foundation of our program is very good, but C. Tuttle commented that incident command training might be beneficial because these situations are not common or within everyone's background. K. Bibbins stated the ICS 100 and 200 courses are web-based and available all the time, while a level 300 would have to be done in person. These are all offered either quarterly or every six months.

B. McGrath asked regarding the after action report, what is envisioned to be the Authority's role in doing that debrief, what is the culmination of that process going to be, a report, and what do we anticipate the Authority's role to be or should be. C. Farone responded that we have a series of questions regarding what occurred and why it affected the Army water line. Going forward the Authority's role, as a major customer, is to assist the city as much as we can so this does not happen again. Now that the infrastructure is known to be extremely vulnerable, we are recommending that they begin looking to see if there are any additional points requiring corrective action. We have recently reviewed our systems and may have suggestions to help them through this process. For the first meeting C. Farone will send them a list of questions regarding exactly what happened, and hopes, they can discuss how to be better prepared in the future.

M. Doheny asked if this would be a general meeting, or just between the City of Watertown and the Development Authority. C. Farone stated that he requested a debriefing but is not sure if it is a public meeting. We would like to discuss what occurred and what could have been done differently, and C.

Tuttle and B. Nutting have some very specific questions regarding the engineering behind everything.

T. Hefferon asked if we have a line or a connection over near Black River, and how were they able to get to our line. B. Nutting replied that the Village of Black River is connected to the Town of LeRay, the Town of LeRay connected to our line so we were able to backflow from there, and Black River supplied water to LeRay so they did not run out of water. The municipalities own these lines.

T. Hefferon stated that it has been discussed before that because we have a water line from Cape Vincent, it could be used to back feed into the city if they ever had another disaster like this. C. Tuttle responded that this had been discussed, and when the Regional Water Line was created we looked at getting water from the City of Watertown. This change would entail some engineering and it would incur some capital costs. An assessment was done last year and an engineering report was created to find an alternate source besides the City of Watertown. This was done as part of a contingency plan, in the event the city did not address the disinfection byproduct issue. T. Hefferon stated the city, from a competitor point of view, would not support this. However contractually, we may be in a good position as a backup for them. C. Tuttle further commented that the Regional Water Line is only a drop in the bucket compared to the city's needs. There is a great deal of redundancy in the area with Sackets, Black River, LeRay and Fort Drum having their own wells, but the priorities of the area need to be reviewed to determine what problem we are trying to solve because there are many water sources within 10 miles of the city to interconnect with.

M. Hall asked what kind of storage the city has. B. Nutting responded that they have a three million gallon reservoir and a five million gallon reservoir, but they were losing 500,000 gallons an hour during the recent break. C. Farone added that the city is currently losing 500,000 gallons each day from a leak in the reservoir.

7. Finance Report – Chief Financial Officer

J. Staples reviewed the August year to date financials. The Statement of Net Position reflects a change in assets and liabilities of an overall increase of \$5.5 million over fiscal year end March 2023. Under assets, loans receivables shows an increase of \$1.4 million due to various loan draws from the Affordable Rental Housing Program, the Tourism Fund, and NCEDF. Capital assets shows a net increase of \$4.2 million over the previous year due to the Army Water Line construction-in-progress account associated with the replacement project. Under liabilities, long-term liabilities increased due to the Army Water Line replacement project loan, where we have drawn \$5.1 million in funds as of August year to date. The first interest payment on this EFC loan will be due December 1 of this year.

Under Change in Net Position for all units, total operating revenue is running at 2.4% year-to-date under budget. This is mainly due to grant revenue associated with Regional Development's Community Development Loan Fund. In September, grant revenue of \$344,000 was recognized under this fund for tourism. MMF year-to-date

projected tons were at 99,906, versus the actual tons received of 106,126, for a difference of 6% over projection. Looking at Operating Expenses, depreciation and amortization are under budget by \$875,000, due to the way we spread the budget over 12 months equally plus the several large projects going on at MMF, Telecom, and Water Quality that have not yet been capitalized this fiscal year. Waste diversion is over budget \$55,000 due to advertising for household hazardous waste collection events and the disposal cost of the items collected at these events. Mattress recycling is over budget by \$43,000 due to the strong response with mattress recycling. Water purchases are over budget year-to-date by \$17,000 because of increased purchases on the Army Water Line, bringing our customer billings over budget by \$125,000. What is being over spent in expense is being made up for in customer billings. Repairs and maintenance is over budget by \$13,000 associated with a Regional Water Line water main break and emergency repair cost of \$14,000.

Under Non-Operating Revenue and Expense, total interest income, is over budget by \$88,000, but the true interest income is \$902,000. The market adjustment is a negative \$17,000, mainly associated with MMF investments. As these investments mature, investments are being purchased at a much higher rate of around 5%, which has continued to reduce the negative market adjustment. Interest expense is under budget because we have yet to have any interest expense associated with the Army Water Line financing. We will see this soon as the invoice has been received for the December 1 interest only payment. The debt issuance cost is associated with the Army Water Line project and these costs cannot be capitalized, as per GASB requirements.

In summary, the change in net position is a loss of \$800,000 versus a year-to-date budgeted loss of \$2.3 million, or \$1.5 million better than the year-to-date budget.

Upon a motion by E. Virkler, and seconded by K. Bibbins, financials ending August 31, 2023, were unanimously approved.

8. Governance –

- a. Resolution No. 2023-10-77, approving the Ethics Policy as attached to and incorporated in the resolution.

C. Farone reviewed the proposed changes and the reasons behind them.

Upon a motion by A. MacKinnon and seconded by D. Mastascusa, Resolution No. 2023-10-77, Approving Ethics Policy, was unanimously approved.

9. Technical Services Summary Report –

a. Non-Lewis County Contracts –

- I. Brown Point Facility Management Solutions, LLC, O&M, Water Quality Operation & Maintenance for Sewer Facilities (renewed 5 year contract for services), Total Agreement Amount of \$48,185.00, 10/16/23 – 7/16/28, Jefferson County

C. Tuttle explained this is a five-year contract renewal, but the provided services will now be with a different contractor. We have been providing these services since 2016.

- II. Town of Rutland, O&M, Water Quality Operation & Maintenance for Water District #1 (renewed 5 year contract for services), Total Agreement Amount of \$135,112.00, 1/1/24 – 12/31/28, Jefferson County
- III. Rt. 3 Sewer Corridor, O&M, Water Quality Operations/Maintenance & Administrative Service Agreement, Total Agreement Amount \$112,099.00, 1/1/24 – 12/31/24, Jefferson County

C. Tuttle stated this contract includes the five communities of Pamelaia, Champion, LeRay, Rutland, and the Village of Black River. The Authority also operates the sewer system for these communities, as well as providing several administrative services related to the Route 3 Sewer Board.

- IV. Town of Henderson, TSA, NBRC grant Administration (NBRC23GNY08) – Henderson Sewer District No. 01, Total Agreement Amount \$20,000.00, 10/26/23 – 12/31/25, Jefferson County
- V. Clayton Improvement Association, TSA, NBRC Grant Administration (NBRC23GNY11) – LaFargeville Redevelopment, Total Agreement Amount \$10,000.00, 10/26/23 – 3/31/25, Jefferson County
- VI. City of Ogdensburg, SSA, Ogdensburg Waste Water Treatment Plant SCADA Services Agreement Amendment 2, Total Agreement Amount \$115,800.00, 10/11/23 – 3/31/24, St. Lawrence County

C. Tuttle explained that T. Haynes, several staff that work in Ogdensburg, and herself attended a city council meeting on Monday where the City of Ogdensburg approved the final change order with their contractor to close out the wastewater treatment plant project. This amendment will finish the minor control upgrades that will close out the project. Several council members toured the facility for the first time and had great things to say about the complexity of the facility.

- VII. Village of Lyons Falls, SSA, Cherry Street Pump Station Control Panel Replacement, Total Agreement Amount \$48,500.00, 11/1/23 – 11/1/24, Lewis County
- VIII. Hand in Hand Early Childhood Center, TSA, NBRC Technical Services, Total Agreement Amount \$25,000.00, 10/1/23 – 9/30/25, Lewis County
- IX. Hand in Hand Early Childhood Center, TSA, NBRC Grant Administration (NBRC23GBNY02), Total Agreement Amount \$25,000.00, 10/1/23 – 9/30/25, Lewis County

Upon a motion by M. Hall, and seconded by K. Bibbins, Board Contract Summary Table items numbered I through IX for the month of October were approved.

10. Water Quality –

- a. Resolution No. 2023-10-78, authorizing the Director of Regional Development to submit an application to the Office of Local Defense Community Cooperation for up to \$193,000, comprised of up to \$174,400 grant and \$19,400 in matching funds. Furthermore, if awarded such grant the Development Authority of the North Country does hereby authorize the Director of Regional Development to execute the grant agreement with the Office of Local Defense Community Cooperation and implement the grant. Lastly, be it further resolved if awarded such a grant the Development Authority of the North Country does hereby authorize the Chief Financial Officer to establish a Phase II Army Water Line Pipeline Replacement Capital Project in the amount of \$193,800.

C. Tuttle stated now that we have this project shovel ready, this resolution will authorize the Authority to apply for a grant through the Local Defense Community Corporation. If approved we will use the funds to establish a capital project and hire an engineering firm to design it. Once the design is ready, we would then apply for grants to construct phase two. There will be more time to be successful and execute phase two as opposed to phase one.

Upon a motion by D. Mastascusa and seconded by E. Virkler, Resolution No. 2023-10-78, Army Water Line Pipeline Replacement Project Phase II, Office of Local Defense Community Cooperation, Grant, was unanimously approved.

11. Regional Development –

- a. Loan Report –

M. Capone reported a few loans to be just 30 days past due; Windwater, Turin Highland Lodge, and Golden Technology Management. She does not feel there will be any issues getting payments from them.

Johnson Newspaper is still five months past due. They did make a payment in September, and M. Capone has a meeting scheduled in early November to discuss their options.

All other loans are being paid as agreed.

M. Capone offered an update on the Thompson Park Conservancy because we do have a loan with them, of which they are current. C. Farone and M. Capone attended a recent informational public session about the zoo. While informational, there was no call to action at the end of the meeting. Their next steps will be taking a survey to evaluate the public's interest in the zoo and if people would be willing to pay more in taxes to support the zoo. Their two current, and very significant, issues are operating cash flow and capital funds. They have a good master plan with opportunities to move in a positive direction over the long term; however, operations need to be stabilized in order to move forward. The situation is dire and will require community support, from the city and the county.

C. Farone additionally commented that after reviewing the monthly financials the situation is dire and they may be out of money in the next two or three months. It was discussed, that they could surrender the keys back to the city, but there still needs to be a plan for how to feed the animals, pay the staff, and move forward. C. Farone personally offered to help with the financials, and expressed his discouragement because this wasn't brought up a year ago providing time to strategize and come up with a plan going forward.

M. Hall asked who owns the zoo. C. Farone and M. Capone responded that the city owns the property, and the conservancy owns the facility. M. Hall asked if they were to quit operating the facility, does it go back to the city. C. Farone responded that yes, the city owns the property and it would go back to them. M. Hall asked if the city is then obligated to operate the zoo. M. Capone stated this is why they are doing the survey. She further explained that the city used to own the zoo in the 1980's and 90's, and had the same issue resulting in the conservancy being formed to run the facility.

M. Doheny commented that just because they own the land does not mean they have the right to take over the assets. She further asked what happens if they turn the keys over to the city. M. Capone confirmed the city does not have to take over. C. Farone followed up by stating someone would need to take care of the animals. As a community, we need to make sure this is organized and orderly as it moves forward. We have a loan to the zoo, but we have no affiliation to the operation of the zoo.

K. Bibbins asked about the current accreditation at the zoo. M. Capone responded that their accreditation was lost a couple years ago.

B. McGrath stated that he thinks we sometimes get involved in projects beyond our scope and this situation with the zoo may be one of them. He further asked which pool of funds the Johnson Newspaper loan proceeds come from, and asked if we were envisioning this to be a loan that would need to be modified. M. Capone replied that these funds came from the North Country Economic Development Fund, and those are New York Power Authority funds so it would not affect the Authority. She explained that funds are included in the loan report to give the Board the best loan overview. While they are five months past due, they did make a payment last month and they have been communicating with the Authority so they are not at the point where she would consider sending them to collections. M. Capone also discussed this situation with Patrick Kelly because they also have a loan with St. Lawrence County. She stated that she will be meeting with the newspaper in November and expects to have more information to report back following that meeting.

T. Hefferon stated that we manage the loan, but they have another board of directors, and we have someone on that board as well. C. Farone stated that he is on that board. T. Hefferon further asked if they should get to decide what to do with the North Country Economic Development Funds (NCEDF) if we are the manager of the funds. M. Capone explained that the NCEDF was created by the New York Power Authority under the New York State Comptrollers guidance, which identified four representatives. The

representatives are C. Farone from the Authority, S. Hunt from ESD, and two representatives from the New York Power Authority. The North Country Alliance was part of this agreement with Patrick Kelly serving as the representative from St. Lawrence County. This decision comes down to the North Country Economic Development Board. M. Capone asked if she should no longer report to the Authority Board regarding these loans, however if they were to be written off it would be on our financials and require a write off resolution at the end of the year. T. Hefferon stated that it is good they be reported on because there has been a previous issue and an Authority Board member was involved in borrowing the money. C. Farone stated that we would have more information to present to the full Board in December.

T. Hefferon asked the balance of the loan amount. M. Capone replied that the loan balance was \$175,000.

M. Capone stated that we were given \$10 million in NCEDF funds to make loans and while we have had some write offs over the years, the current balance of the fund is now \$10.7 million showing there has been no lost principal on that fund. The New York Power Authority has been contacted to ask if they would like us to continue this relationship, and we expect a response in early 2024. If that is agreeable, we will begin updating the paperwork to extend it for however long they indicate. The \$10 million was from a relicensing agreement with ALCOA in 2013.

- b. Resolution No. 2023-10-79, authorizing the Executive Director or Chief Financial Officer to Execute Contracts based upon awards made by the North Country HOME Consortium Administrative Board.

Upon a motion by D. Mastascusa and seconded by M. Doheny, Resolution No. 2023-10-79, 2023 HOME Program Year, Authorizing Contracts, was unanimously approved.

- c. Resolution No. 2023-10-80, authorizing a construction loan from the Housing Revolving Loan Fund to 302 Globe LLC in the amount of \$800,000 to be paid down to \$400,000 by the Watertown Local Development Corporation upon completion of the project, subject to the term sheet attached to the resolution, and authorizes the Executive Director or Chief Financial Officer to execute all necessary documents. Furthermore, this resolution is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by E. Virkler and seconded by D. Mastascusa, Resolution No. 2023-10-80, Housing Revolving Loan Fund, 302 Globe LLC, Loan, was unanimously approved.

- d. Resolution No. 2023-10-81, ratifying a loan on the amount of \$250,000 from the Regional Tourism Transformational Community Revolving Loan Fund to Raven Acres LLC at the terms and conditions outlined on the attached Term Sheet, and further authorizes the Executive Director or the Chief Financial Officer to execute all documents necessary to make the loan. Furthermore it is resolved that the Development Authority of the North Country accepts the

action of the Town of Greig Planning Board taken under the State Environmental Quality Review (SEQRA) and affirms a Negative Declaration for this project.

Upon a motion by D. Mastascusa and seconded by E. Virkler, Resolution No. 2023-10-81, Regional Tourism Transformational Community Revolving Loan Fund, Raven Acres LLC, Loan Ratification, was unanimously approved.

B. McGrath left the meeting at 11:45 AM.

12. Additional Resolution –

- a. Resolution No. 2023-10-82, approving the Water Quality management Service Agreement by and between the Authority and the Village of Malone, and further authorizes the Executive Director is hereby authorized and directed to execute the agreement.

M. Hall asked if we are not adding staff, will we be adding to the existing hours. C. Tuttle responded yes, and all of our water quality management services contracts include engineering services to support this

K. Bibbins asked how our relationship has been with the municipality. C. Tuttle responded that they have been a great customer. She shared that we started out providing just wastewater management services and they have expanded our contract to include water, to provide project management and technical services, and we have a contract to help them meet requirements of the lease service lateral program that are due in October 2024.

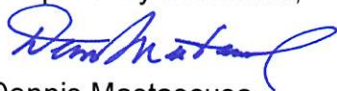
Upon a motion by M. Hall and seconded by E. Virkler, Resolution No. 2023-10-82, Amendment 1, Village of Malone, Water Quality Management Services, was unanimously approved.

13. Next Board Meeting Date – December 14, 2023

14. Adjourn -

- a. Upon a motion by K. Bibbins, and seconded by E. Virkler, the meeting was adjourned at 11:52 AM.

Respectfully submitted,



Dennis Mastascusa
Board Secretary